



Ushering in a digital revolution

Creating Magical lifestyles

Jio

Dear Utkarsh Srivastava,

We are delighted to welcome you to the Jio Family.

Jio has undertaken the mission to change the future of Digital India. It gives us immense pleasure to have you join us on this exciting journey towards delivering Jio Digital Life!

As the first step, please go through your offer cum appointment letter and accept it by logging in to Jio Careers using your registered Email ID and password.

After accepting the offer:

1. Complete your medical examination and upload the medical form and reports on Jio Careers
2. Update your profile and upload supporting documents on Jio Careers
3. Go through Discover Jio program available on Jio Careers to familiarize yourself with the organization

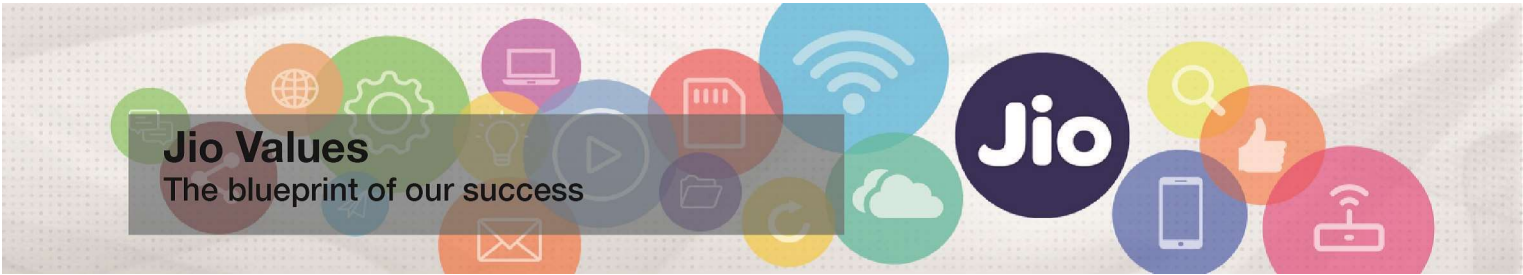
Please complete the above in a timely manner to ensure a smooth and seamless joining experience. For any queries, please feel free to reach out to Satish Nair at SATISH.NAIR@RIL.COM.

Jio offers a world of opportunities and unlimited growth options. At Jio, you can reach the peak of your career if you have the enthusiasm to build your own growth path.

We are sure that you will prove to be a great asset for Jio.

Wish you good luck and a successful career at Jio!


With love, from Jio




Dear Utkarsh Srivastava,


Here at Jio, everything we do is defined by our values. As a new addition to our family, we would like you to familiarize yourself with them before you join us.


Our values:


OWNERSHIP MINDSET  We will conduct ourselves to ensure highest standards of corporate citizenship

CUSTOMER VALUE  Everything that we do must delight our customer

ONE TEAM  We collaborate seamlessly, seeking and offering help as "One Team, One Vision"

RESPECT  We will express ourselves honestly but without disrespecting the sentiments of others

INTEGRITY  We follow the highest ethical standards to earn the trust of others

EXCELLENCE  We will not create, express or pass on anything that is mediocre

With love, from Jio

Jio Benefits

Making Life Beautiful

Jio

Dear Utkarsh Srivastava,

As a member of Jio Family, you enjoy certain benefits that have been designed to make your life at Jio beautiful and comfortable.

The Benefits include:



Company paid connection to support your digital life at Jio



Special Leaves and financial support to make your wedding memorable



Leaves for maternity, paternity and child adoption



Stay healthy and safe with periodic medical checkup and Health insurance



Paid time off for you to recharge yourself

And much more....

These benefits are subject to revision as per company policy. You may visit the Employee Self Service (ESS) portal after joining for further details on individual benefit.

With love, from Jio



OFFER CUM APPOINTMENT LETTER

Utkarsh Srivastava

538 K /1268 TRIVENI NAGAR 2 SITAPUR ROAD MAUSAMBAGH
LUCKNOW,
MAUSAMBAGH , Lucknow,
Lucknow, Uttar Pradesh - 226020

6031/66636398/14571134/191121/1302

Date : 19 November 2021



Utkarsh Srivastava

Date: 19 Nov 2021

6031/66636398/14571134/191121/1302

Dear **Utkarsh Srivastava**,

This is with reference to your application and subsequent test / interview you had with us, we are pleased to offer you employment in the **Manager Family** as **Assistant Manager** in the Job Role **Junior Tac Engineer** on the following terms and conditions:

01. PLACE OF POSTING

Your initial posting will be at **Indore**.

However, during employment with the Company, you may be posted at any other location in India or abroad, without any additional remuneration. Further your services may be transferred to any other Reliance Group Company.

You will join us as soon as possible but not later than **19 November 2021**.

02. COMPENSATION

Cost to Company: ₹ 3,50,000/- (₹ THREE LAKH FIFTY THOUSAND only) per annum.

CTC is the indicative cost to the company that includes following three major components:

A. Fixed Pay: ₹ 3,21,173/- (₹ THREE LAKH TWENTY ONE THOUSAND ONE HUNDRED SEVENTY THREE only) per annum.

This includes Basic Salary and other allowances, benefits, perquisites etc as per the compensation policy of the company.

B. Retirals : ₹ 28,827/- (₹ TWENTY EIGHT THOUSAND EIGHT HUNDRED TWENTY SEVEN only) per annum

This includes Provident Fund, Gratuity/Ex-gratia and Bonus as per applicable rules.

C. Performance Linked Incentive (PLI): ₹ 0/- (₹ NIL only) per annum

(This is the maximum payout at Performance Level Significantly Exceeds Expectations).

PLI is a performance linked incentive and is the variable component of the compensation. This will be determined on the basis of your individual performance, your business unit performance, and overall Reliance performance as determined by the Central Apex Committee. PLI is payable subject to the employee being on the rolls of the company and not serving notice period on the date of disbursement, notwithstanding any delay on the announcement of such disbursement.

In the year of joining and leaving the Company, the CTC will be pro-rated based on the number of days you are in the employment of the Company. **The available CTC components along with limits have been detailed in Annexure 1B.** Please note that the components within each category of payments are discretionary and the Company has the right to change these components any time without notice. Your compensation and all other payments received by you would be subject to the prevailing tax rules and regulations.